

**STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
BATON ROUGE, LA**

August 20, 2004

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**STATE PERSONNEL MANUAL  
TRANSMITTAL SHEET  
NO. 411**

**To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS**

**Subject:** Changes to the Pay Plan

**Issue Date:** August 20, 2004

Attached are changes to the current Job Specification Index (Pay Plan) made since Transmittal Sheet 409. Effective dates of changes listed in this Transmittal Sheet are noted in the "Effective Date" column.

If there are any questions concerning the subject matter of this Transmittal Sheet, please call Lisa Lusk or Glenn Balentine at (225) 342-8083.

Sincerely,

s/Allen H. Reynolds  
Director

JOBS ADDED TO THE PAY PLAN									
JOB CD	JOB TITLE	PAY LVL		MIN	MAX	OCC GRP	CAR FLD	EEO CAT	EFF DATE
168310	ECONOMIST 4--STAFF	A	622	3819	7100	D1	4102	PR	8/16/04
168490	FORESTRY CREW SUPERVISOR	P	110	2146	3647	I2	9202	TE	8/16/04
168500	FORESTRY PARISH ASSISTANT	P	110	2146	3647	I2	9202	TE	8/16/04
168510	FORESTRY PROGRAM DIRECTOR	T	312	2873	5180	I2	9201	OA	8/16/04
168520	FORESTRY PROGRAM SPECIALIST SUPERVISOR	T	312	2873	5180	I2	9201	OA	8/16/04
168480	INFORMATION TECHNOLOGY STATEWIDE SYSTEMS ANALYST SUPERVISOR	T	314	3289	5931	C5	9999	PR	8/16/04
168470	INFORMATION TECHNOLOGY STATEWIDE SYSTEMS PROGRAM ANALYST	T	314	3289	5931	C5	9999	PR	8/16/04
168380	OCDD EXECUTIVE DIRECTOR	A	624	4372	8129	C3	9999	OA	8/16/04
168370	OCDD THERAPY SERVICES DIRECTOR	M	525	4853	8613	E3	5305	OA	8/16/04
168360	PUBLIC HEALTH ADVANCED PRACTICE REGISTERED NURSE	M	524	4536	8050	E1	5101	PR	8/16/04
168320	PUBLIC HEALTH NURSE 5	M	519	3233	5739	E1	5101	PR	8/16/04
168330	PUBLIC HEALTH NURSE 6	M	520	3460	6141	E1	5101	PR	8/16/04
168340	PUBLIC HEALTH NURSE 8	M	523	4240	7523	E1	5101	OA	8/16/04
168530	REHABILITATION PROGRAM COORDINATOR	S	418	3117	5796	E9	5908	PR	8/16/04
168540	REHABILITATION PROGRAM MANAGER	S	419	3335	6202	E9	5908	PR	8/16/04
168390	RESIDENTIAL SERVICES SPECIALIST 1	S	403	1128	2101	E4	5406	PA	8/16/04
168400	RESIDENTIAL SERVICES SPECIALIST 2	S	404	1208	2248	E4	5406	PA	8/16/04
168410	RESIDENTIAL SERVICES SPECIALIST 3	S	406	1383	2574	E4	5406	PA	8/16/04
168420	RESIDENTIAL SERVICES SPECIALIST 4	S	407	1480	2754	E4	5406	PA	8/16/04
168430	RESIDENTIAL SERVICES SPECIALIST 5	S	409	1695	3153	E4	5406	PA	8/16/04

JOBS ADDED TO THE PAY PLAN									
JOB CD	JOB TITLE	PAY LVL		MIN	MAX	OCC GRP	CAR FLD	EEO CAT	EFF DATE
168440	RESIDENTIAL SERVICES SPECIALIST 6	S	410	1813	3373	E4	5406	PA	8/16/04
168450	RESIDENTIAL SERVICES SPECIALIST 7	S	413	2220	4132	E4	5406	PR	8/16/04
168460	RESIDENTIAL SERVICES SPECIALIST 8	S	415	2543	4732	E4	5406	PR	8/16/04
168610	SOCIAL SERVICE COUNSELOR 3	S	413	2220	4132	E9	5915	PR	8/16/04
168620	SOCIAL SERVICE COUNSELOR 4	S	414	2376	4422	E9	5915	PR	8/16/04
168630	SOCIAL SERVICE COUNSELOR 5	S	415	2543	4732	E9	5915	PR	8/16/04
168550	STATE CONTRACTS AND GRANTS OFFICER 1	A	613	2075	3862	D1	4104	PR	8/16/04
168560	STATE CONTRACTS AND GRANTS OFFICER 2	A	615	2376	4422	D1	4104	PR	8/16/04
168570	STATE CONTRACTS AND GRANTS OFFICER 3	A	616	2543	4732	D1	4104	PR	8/16/04
168580	STATE CONTRACTS AND GRANTS SUPERVISOR	A	619	3117	5796	D1	4104	PR	8/16/04
168640	STUDENT FINANCIAL AID SPECIALIST 1	A	611	1813	3373	B1	2101	PR	8/16/04
168650	STUDENT FINANCIAL AID SPECIALIST 2	A	612	1940	3609	B1	2101	PR	8/16/04
168660	STUDENT FINANCIAL AID SPECIALIST 3	A	614	2220	4132	B1	2101	PR	8/16/04

<b>TITLE CHANGES</b>			
<b>JOB CD</b>	<b>FROM JOB TITLE</b>	<b>TO JOB TITLE</b>	<b>CHG EFF DATE</b>
167410	CRIMINAL RECORDS ANALYST 1-- LATENT	CRIME LABORATORY SPECIALIST 1	8/16/04
167420	CRIMINAL RECORDS ANALYST 2-- LATENT	CRIME LABORATORY SPECIALIST 2	8/16/04
166720	ELECTION COMMISSION SPECIALIST 1	ELECTIONS PROGRAMS SPECIALIST 1	8/16/04
119720	ELECTION COMMISSION SPECIALIST 2	ELECTIONS PROGRAMS SPECIALIST 2	8/16/04
145410	ELECTION COMMISSION SPECIALIST 3	ELECTIONS PROGRAMS SPECIALIST 3	8/16/04
119730	ELECTION COMMISSION SPECIALIST 4	ELECTIONS PROGRAMS SPECIALIST 4	8/16/04
152230	ELECTION COMMISSION SPECIALIST 5	ELECTIONS PROGRAMS SPECIALIST 5	8/16/04
148040	ELECTION COMMISSION SPECIALIST 6	ELECTIONS PROGRAMS SPECIALIST 6	8/16/04
119740	ELECTION COMMISSION SPECIALIST 7	ELECTIONS PROGRAMS SPECIALIST 7	8/16/04
116070	FORESTRY DISTRICT FIRE PROTECTION COORDINATOR	FORESTRY DISPATCHER	8/16/04
115890	FORESTRY PARISH SUPERIVSOR-- TRAINEE	FORESTRY PROGRAM TRAINEE	8/16/04
157040	FORESTRY PROGRAM SPECIALIST-- -URBAN	FORESTRY PROGRAM SPECIALIST	8/16/04
163420	INFORMATION TECHNOLOGY STATEWIDE SYSTEMS DIRECTOR	INFORMATION TECHNOLOGY STATEWIDE SYSTEMS DEPUTY DIRECTOR	8/16/04
100240	MALPRACTICE INSURANCE DIRECTOR	MEDICAL MALPRACTICE COMPLIANCE DIRECTOR	8/16/04
151740	PUBLIC HEALTH NURSE 6	PUBLIC HEALTH NURSE 7	8/16/04
111750	PUBLIC HEALTH NURSE--CHIEF	PUBLIC HEALTH NURSE 9	8/16/04
106750	SOCIAL SERVICES COUNSELOR 1	SOCIAL SERVICE COUNSELOR 1	8/16/04
106770	SOCIAL SERVICES COUNSELOR 2	SOCIAL SERVICE COUNSELOR 2	8/16/04

PAY GRADE CHANGES						
JOB CD	JOB TITLE	FROM PAY LVL		TO PAY LVL		CHG EFF DATE
130760	ALCOHOL TOBACCO CONTROL AGENT 5	P	114	P	116	8/16/04
167410	CRIME LABORATORY SPECIALIST 1	W	212	T	305	8/16/04
167420	CRIME LABORATORY SPECIALIST 2	W	213	T	306	8/16/04
167360	CRIMINAL RECORDS ANALYST 1	W	209	T	302	8/16/04
167370	CRIMINAL RECORDS ANALYST 2	W	210	T	303	8/16/04
167380	CRIMINAL RECORDS ANALYST 3	W	211	T	304	8/16/04
167390	CRIMINAL RECORDS ANALYST 4	W	213	T	306	8/16/04
167400	CRIMINAL RECORDS ANALYST 5	W	215	T	308	8/16/04
159360	FAMILY SUPPORT EXECUTIVE DIRECTOR	A	623	A	624	8/16/04
100240	MEDICAL MALPRACTICE COMPLIANCE DIRECTOR	A	617	A	618	8/16/04
120410	SECOND INJURY BOARD DIRECTOR	A	617	A	619	8/16/04
106750	SOCIAL SERVICE COUNSELOR 1	S	409	S	410	8/16/04
106770	SOCIAL SERVICE COUNSELOR 2	S	410	S	411	8/16/04